

**VERIFICATION FORM FOR DRAFT THESIS SUBMISSION**  
(Students from School and Institute/Centre (INFORMM, INOR, PTPM, IPPT, CDR and IPPTN only))

**Section 1 (To be completed by Student)**

Full name : \_\_\_\_\_

Passport No. : \_\_\_\_\_

Matric No : \_\_\_\_\_

Degree Program : \_\_\_\_\_  
eg: Doctor of Philosophy; Master of Science (Botany)

School : \_\_\_\_\_

.....  
(Signature of Candidate)

.....  
(Date)

**Steps for Submission Draft Copies of Thesis: -**

1. Fill up the 'Verification Form for Draft Thesis Submission' form.
2. Check the thesis format and get the verification from IPS.
3. Fill up the 'Draft Thesis Submission' form.
4. Submit soft copies of the draft thesis to the School. Get the endorsement from the School.
5. Submit a soft copy of the draft thesis to IPS together with the completed 'Draft Thesis Submission' form together with the Turnitin report and Examination Fees Receipt.

**Section 2: Verification of Thesis Format from IPS**

I hereby confirm that the thesis submitted by this student has met the conditions stipulated by the USM.

Signature : \_\_\_\_\_

Staff Name : \_\_\_\_\_

Signature & Stamp : \_\_\_\_\_

Date : \_\_\_\_\_

**Untuk kegunaan Pusat Tanggungjawab sahaja**  
**For School use only**

**PENGESAHAN PENERIMAAN SALINAN LEMBUT TESIS MUTAKHIR OLEH PTJ**

<input type="checkbox"/> Saya dengan ini telah menyemak kandungan tesis dan mengesahkan tesis mutakhir pelajar	
Tandatangan staf bertugas :	
Nama staf bertugas :	
Tarikh :	

**Untuk kegunaan IPS sahaja**  
**For IPS use only**

**PENGESAHAN PENERIMAAN SALINAN LEMBUT TESIS MUTAKHIR OLEH IPS**

<input type="checkbox"/> Saya dengan ini telah menyemak kandungan tesis dan mengesahkan tesis mutakhir pelajar	
Tandatangan staf bertugas :	
Nama staf bertugas :	
Tarikh :	



**INSTITUTE OF POSTGRADUATE STUDIES**  
**UNIVERSITI SAINS MALAYSIA**

**DRAFT THESIS SUBMISSION FORM**

**Section 1 (To be completed by Student)**

Full name: \_\_\_\_\_

Matric No: \_\_\_\_\_ Degree Program: \_\_\_\_\_

*eg: Doctor of Philosophy: Master of Science (Botany)*

Thesis's Title: _____ _____ _____ _____ _____
Translation: _____ _____ _____ _____ _____

Please insert the Field of Research for the Academic Transcript Records:

Field of Research (**ENGLISH**): \_\_\_\_\_

Field of Research (**MALAY**): \_\_\_\_\_

**Section 2: Verification of Turnitin Screening**

I hereby declare that I have screened my thesis using Turnitin Software.

\_\_\_\_\_  
 (Student's Signature)

\_\_\_\_\_  
 (Date)

**Verification of Plagiarism Screening**

Staff Name : \_\_\_\_\_

Signature & Stamp : \_\_\_\_\_

Date : \_\_\_\_\_

*\* Turnitin report as attached*

**ENDORSEMENT BY SCHOOL / CENTRE / INSTITUTE**

**Section 3 (To be completed by School/ Centre / Institute)**

**i) Publication Requirement for Graduation Status:**

These requirements applies for registered students starting from Semester 1, Academic Session, 2017/2018 and onwards.

Enclosed the first page of your publication(s) as proof of evidence.

Title of Publication:

a. ....

Please tick (/) which applicable

Submitted       Accepted       Published

Journals Indexed:

ISI / SCOPUS / ERA  
 MyJurnal  
 MyCite  
 Penerbit USM  
 MAPIM  
 Thomson Reuters Web of Science (WoS) Master Book of List

b. ....

Please tick (/) which applicable

Submitted       Accepted       Published

Journals Indexed

ISI / SCOPUS / ERA  
 MyJurnal  
 MyCite  
 Penerbit USM  
 MAPIM  
 Thomson Reuters Web of Science (WoS) Master Book of List

Note : .....

**ii) LKM100 course registration (for International students only) / Minimum passing grade is C**

Completed : Yes / No      Grade : .....

Note : .....

**iii) Pre-requisite course(s) registration (if any) / As approved by the School Board and as stated in the offer letter**

Course(s) Code	Grade
(1).....	.....
(2).....	.....
(3).....	.....

Note : .....

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**ENDORSEMENT BY MAIN SUPERVISOR**

**Section 4 (To be completed by Main Supervisor)**

Supervisor's Name: .....
School / Centre / Institute: .....
I have examined the thesis of Mr. Mrs. Ms.: .....

I hereby confirm that: -

- I have read and satisfied with the Turnitin screening report.
- I am satisfied with the progress achieved by the candidate in terms of quality of the work presented and therefore have no hesitation in recommending that the thesis be submitted for examination.
- I do not agree that the thesis be submitted for examination; and
- Other comments on the submission of thesis (if any):  
.....  
.....

.....  
(Main Supervisor's Signature & Stamp)

.....  
(Date)

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**ENDORSEMENT BY DEAN OF SCHOOL / DIRECTOR OF CENTRE / INSTITUTE**

**Section 5 (To be completed by Dean\* of School / Director\* of Centre / Institute)**

I, ..... Dean / Director of the  
School / Centre / Institute ..... hereby: -

- Endorse the recommendations made by the Main Supervisor as stipulated in Section 4 above.
- Confirm that I am pleased that all corrections and amendments to the thesis have been rectified by the candidate as recommended by the Thesis Examination Panel.

.....  
(Signature of Dean / Director & Stamp)

.....  
(Date)

Regulation on Thesis Endorsement

\* If the Main Supervisor or Co-Supervisor is the Dean/Director of the School / Centre / Institute where the student is registered, the endorsement of Section 5 will be signed by the Dean, Institute of Postgraduate Studies (IPS)

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**STUDENT'S DECLARATION**

**Section 6 (To be completed by Student and Supervisor)**

**Student Thesis's Copyright and University's Intellectual Property**

*"The copyright to a thesis belongs to the student. However, as a condition of being awarded the degree, the student hereby grants to the University, a free, ongoing, non-exclusive right to use the relevant work and/or thesis for the University's teaching, research and promotional purposes as well as free and the non-exclusive right to retain, re-produce, display and distribute a limited number of copies of the thesis, together with the right to require its publication for further research and archival use."*

I declare that the contents presented in this thesis are my own which was done at Universiti Sains Malaysia unless stated otherwise. The thesis has not been previously submitted for any other degree.

I also declare that my thesis has been reviewed by the Main Supervisor and Dean\* / Director\*, School / Centre / Institute / Dean of IPS and the comments are as stated in Section 4 and 5 (page 3).

	<b>Endorsement by:-</b>																																								
..... Signature of Student	..... Signature of Supervisor																																								
Name of Student: ..... .....	Name of Supervisor: ..... .....																																								
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